



## BID OPENING REPORT FORM

**PROJECT MANAGEMENT DEPARTMENT**

DATE OF OPENING

BENEFICIARY

YEAR AND TYPE OF INTERVENTION

PROJECT

ALLOCATION

TOTAL NUMBER OF ACCEPTED BIDS/LOTS

TOTAL NUMBER OF REJECTED BIDS

BID ENTRY FORM ACCORDING TO LOTS

S/N	CONTRACTORS	TENDER SUM	COMPLETION TIME	BID VALIDITY	REMARKS
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
	<b>PLEASE TICK AS APPROPRIATE</b>				
I	WAS THE EXERCISE OPEN AND TRANSPARENT				
II	WERE REPRESENTATIVES OF BIDDER PRESENT				
III	WERE CIVIL SOCIETIES, NGO OR ANY OTHERS INVITED				
IV	WERE THE BID RETURN SHEETS ENDORSED BY REPRESENTATIVES OF THE BIDDERS				
	<b>GENERAL COMMENTS AND RECOMMENDATIONS</b>				
	TEAM MEMBERS	DESIGNATION	DATE	SIGNATURE	DPM COMMENT
I					
II					
	<b>ATTACHMENTS</b>				
I	COPY OF RAW ATTENDANCE AT OPENING OF BID				
II	BID RETURN FORM				
III	INVITATION TO ATTEND OPENING OF BID				